KENTUCKY

L S T A

INSTITUTE *of* Museum and Library SERVICES

2008

ANNUAL PROGRAM

Kentucky Department for Libraries and Archives
Wayne Onkst
State Librarian and Commissioner

Kentucky
UNBRIDLED SPIRIT ™

FY 2008 LSTA PROJECTS

2008 Annual Program   **Mission and Introduction**

Kentucky Department for Libraries and Archives

Mission Statement

The mission of the Kentucky Department for Libraries and Archives (KDLA) is to support and promote access to library services and to ensure that documentation of government activities is created, preserved and made available for public use.

KDLA has prepared a 2008-2012 Five-Year Plan for the use of federal funds made available from the Institute of Museum and Library Services under the state-administered Library Services and Technology Act (LSTA) to strengthen the efficiency, reach, and effectiveness of library services in Kentucky. This Annual Program provides the plan of action for the use of federal funds in addressing the following four categories of library needs during the 2008 federal fiscal year.

Access to Information and Resources:
The citizens of Kentucky face many barriers in obtaining access to information and resources they need in their everyday lives. Barriers may be economic, educational, or geographic and are most evident in the rural areas of the state. As a significant percentage of the population does not live within a metropolitan area, access to traditional library resources and services is limited. The people of Kentucky need free and full access to information and resources, in multiple formats, provided through the library system.

Technology and Electronic Linkages:
The citizens of Kentucky need the ability to receive reliable information in an expedient manner from many different sources. Libraries need to have state of the art technologies, and the ability to maintain connectivity with each other and KDLA.

Library Programming and Services:
Libraries not only serve individual needs, but also provide a sense of community and climate of lifelong learning. Many libraries in Kentucky lack the resources to provide the types of library programming and services that would enable them to meet the educational, social and informational needs of their customers. Libraries need financial and expert professional support to meet these needs within their own communities. In addition, libraries need to ensure that patrons with special needs are able to fully access library services.

Continuing Education and Professional Development:
The citizens of Kentucky need libraries that have qualified, competent, professional employees to assist them with their information and resource needs. Currently, Kentucky ranks 45th in the nation for the number of librarians with accredited Master of Library Science degrees. Libraries need professionally qualified librarians to lead them in providing a higher level of service to customers. Library staff and trustees need on-going training opportunities to increase their knowledge and skills in order to perform their job duties in a manner that serves the public interest and provides excellent customer service.

Projects in the Annual Program are developed with, and are subject to, LSTA Guidelines and Certification, and the KDLA Policy and Procedures Manual for Federal and State Grants.

LSTA ANNUAL PROGRAM
KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES
FY 2008

Funds Requested: $ 154,300

Project # 1A

Project Title: Kentucky Union List of Serials (KULS)

KDLA Project Monitor: Charlene Davis

Needs Assessment: Public Library Services Forums

Secondary Needs Assessment: LSTA Five-Year Plan Evaluation

Number of Persons to be Served: 230,000

KDLA Based ☐   **Type of Libraries to be Served:** Multi-Type   **Subgrant** ☒

SUBGRANT INFORMATION
Library Name: University of Louisville Libraries
Project Director: Allen B Ashman
Telephone Number: 502-852-8725   Fax Number: 502-852-7935
Email: allen.ashman@louisville.edu
Library Website Address: http://library.louisville.edu/
Library Address: Ekstrom Library, University of Louisville, Louisville KY 40292

LSTA Purpose
Library technology, connectivity, and services

State Five Year Plan
Goal 1: Access to information and resources

IMLS Primary Performance Category
Provide access to information, resources, and ideas

IMLS Secondary Performance Category
Enhance a lifetime of learning opportunities

Primary Users
Library staff and volunteers
Statewide public

Primary Services
Information access and services
Interlibrary loan

Start Date: 10/01/07   **End Date: 09/30/08**

<u>Project Purpose</u>
To provide accurate and complete information about serial and journal holdings in all types of libraries throughout Kentucky to library staff and end customers.

<u>Needs Assessment</u>
The need for this project is well demonstrated by the steady growth that the state has seen in its libraries' use of interlibrary loans (ILL). As the cost of library materials continues to increase, and library patrons become better informed as to what materials are being published, there is a greater need for library resource sharing efforts.

When library customers have a large selection of available information, they are better equipped to pursue wide ranging personal and professional interests to assist them in their pursuit of learning throughout their lives. Libraries strive to provide information to customers in the most effective and efficient manner possible.

Serials and journals are one of the most significant sources of current and timely information. However, the increasing cost of hard copy subscriptions and access to electronic journals is prohibitive for many libraries. This is especially true for specialized titles with small audiences. Although access to commercial document delivery services as a source for these materials is beneficial, they are expensive and may be beyond the means of the library or the customer. This leaves traditional ILL as a viable option for obtaining materials, especially some of the items only available in print, older titles, or issues not yet available electronically.

Even though access to full text journal articles has increased, ILL requests have continued to rise. In 2006, all ILL activity, including lending and borrowing, in all types of Kentucky libraries increased by approximately 5% over 2005.

<u>Proposed Activities to Address Identified Need</u>
The Kentucky Department for Libraries and Archives (KDLA) will award a non-competitive subgrant to the University of Louisville Libraries, enabling the University to provide the services of a designated maintenance agent for the Kentucky Union List of Serials (KULS) on OCLC as a subset of the Kentucky Group database. KDLA staff will work with KULS staff to ensure that KULS is appropriately integrated into other resource sharing activities among Kentucky libraries and that their unique expertise is utilized whenever possible.

KULS provides Kentucky libraries access to current serials holdings information in an electronic environment allowing for ownership verification and electronic transmission of ILL requests. This access continues to be important to libraries, despite increased availability to full text databases and information found on the Internet.

For ILL of serials to be efficient and cost effective, there must exist an accurate database of information regarding the holdings of local libraries, i.e., a serials union list. Currently, the most efficient method of achieving this is via a central unit to compile and maintain the database, in this instance KULS. The majority of libraries in Kentucky do not currently have the staff time or expertise to locally update a union list.

Therefore, KULS is a key component in providing libraries with access to periodical material for customers which might not be available otherwise, and at a minimal cost. Furthermore, because KULS is resident on OCLC, it enables Kentucky libraries to participate internationally in library resource sharing.

Outcome
Information about serial and journal holdings will be available through KULS for Kentucky libraries. Library staff members and their customers throughout the world will have accurate and complete information about serials held by Kentucky institutions.

Key Project Output Targets
- KULS staff will process at least 10,000 union listing updates
- KULS will receive updates from at least 75 libraries

Key Project Outcome Targets
- Use of the Kentucky OCLC database, including the Kentucky Union List of Serials for interlibrary loan, will increase by 5% over federal year 2007.
- Communication with the state's libraries about their training and information needs regarding serials union listing will be improved.

Project Documentation and Reporting
The KULS office will report on the number of union listing updates, the number of participants submitting updates to KULS. OCLC will provide the project monitor with statistics regarding interlibrary loan activities. The project monitor will submit a mid-year and final project status report.

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LSTA ANNUAL PROGRAM
KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES
FY 2008

Funds Requested: $ 64,100

Project # 1B

Project Title: Kentucky Guide Program

KDLA Project Monitor: Valerie Edgeworth

Needs Assessment: Archives Research Room User Survey

Secondary Needs Assessment: LSTA Five-Year Plan Evaluation

Number of Persons to be Served: 250,000

KDLA Based ☒   **Type of Libraries to be Served:** Multi-Type   **Subgrant** ☐

LSTA Purpose
Library technology, connectivity, and services

State Five Year Plan
Goal 1: Access to information and resources

IMLS Primary Performance Category
Provide access to information, resources, and ideas

IMLS Secondary Performance Category
Sustain our cultural heritage

Primary Users
Library staff and volunteers
Statewide public

Primary Services
Cultural heritage programs
Information access and services
Virtual library services

Start Date: 10/01/07   **End Date: 09/30/08**

Project Purpose
To promote the use of Kentucky's archival and manuscript materials housed in historical records repositories throughout the state by creating bibliographic descriptions and making them accessible through the KDLA website.

Needs Assessment
Researchers, librarians, archivists, and individuals need comprehensive access to archival materials in historical records repositories and libraries throughout Kentucky. Searching for these materials can be simplified by completing the Kentucky Guide Program catalog and making it available through the KDLA website.

The National Union Catalog of Manuscript Collections (NUCMUC), a program of the Library of Congress, refers Kentucky institutions to the Kentucky Guide Program for inclusion of bibliographic records for archival and manuscript material located in Kentucky institutions. It is NUCMUC's policy not to include descriptions from states that have a statewide catalog, but to require that the statewide archival catalog handle that data. Therefore it is essential that the work of the Kentucky Guide Program be completed to fulfill NUCMUC's union catalog commitment.

There are over 300 libraries and repositories in Kentucky that hold archival and manuscript collections. Many materials are not cataloged or are minimally catalogued by the institution that holds them. Even if the materials are cataloged, researchers may not know in which repositories these unique materials are held. Researchers often become frustrated when searching for archival materials, as these unique items may be held by any number of historical records repositories. A complete union catalog of these materials would aid in their research.

The Kentucky Guide Program has compiled catalog descriptions of these materials. Over half of these descriptions have been added to the KDLA catalog. Archival materials in the KDLA catalog are of two kinds: 1) catalog records, which describe the archival holdings of KDLA; and 2) catalog records that describe archival and manuscript holdings in the other repositories in Kentucky. There is high demand for access to this information, with over 3,000 web searches for archival materials in the KDLA catalog per month and numerous requests for information that is not available.

Approximately 70% of the KDLA archival holdings and 60% of the holdings of other Kentucky repositories have been cataloged. Providing a comprehensive catalog for Kentucky archival and manuscript materials will enhance access to these research materials, decrease frustration for customers, and provide a one-stop search for archival and manuscript materials in Kentucky.

Several organizations, including the Kentucky Virtual Library (KYVL), the State Historical Records Advisory Board (SHRAB), Northern Kentucky University, Western Kentucky University, and the University of Kentucky, rely on the services of the Kentucky Guide Program.

Proposed Activities to Address Identified Need
KDLA will provide funding for a cataloger and two graduate school students to work on completing entries for archival and manuscript material in the KDLA catalog. They will also standardize current entries, review the Kentucky Guide search page within the KDLA catalog for efficiency and ease of use by customers, and coordinate with participating libraries and repositories.

Outcome
Users will be satisfied with results found through the catalog. Organizations, libraries, repositories, and researchers across the state will use and benefit from information in the catalog.

Key Project Output Targets
- 100 new entries will be made in the Kentucky Guide portion of the KDLA catalog.
- 400 records will be standardized in the Kentucky Guide portion of the KDLA catalog.
- The Kentucky Guide search page within the KDLA catalog will be assessed.
- Increased coordination with participating libraries and repositories.

Key Project Outcome Targets
- The number of customers using the Kentucky Guide portion of the KDLA catalog will increase by 40% over federal year 2007.
- The number of KYVL users of the Kentucky Guide portion of the KDLA catalog will increase by 30% over federal year 2007.
- Survey results will show at least a 75% satisfaction rate with the information provided by the Kentucky Guide.

Project Documentation and Reporting
Statistical reports will provide data on the number of users accessing the guide. An online survey will be conducted in order to assess the satisfaction and additional needs of the catalog users. The project monitor will submit a mid-year and final project status report.

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LSTA ANNUAL PROGRAM
KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES
FY 2008

Funds Requested: $ 10,000

Project # 1C

Project Title: Archival Finding Aid Conversion

KDLA Project Monitor: Valerie Edgeworth

Needs Assessment: Archives Research Room User Survey

Secondary Needs Assessment: Document Management Digitization System

Number of Persons to be Served: 250,000

KDLA Based ☒   **Type of Libraries to be Served:** Public   **Subgrant** ☐

LSTA Purpose
Library technology, connectivity, and services

State Five Year Plan
Goal 1: Access to information and resources

IMLS Primary Performance Category
Provide access to information, resources, and ideas

IMLS Secondary Performance Category
Sustain our cultural heritage

Primary Users
Library staff and volunteers
Statewide public

Primary Services
Cultural heritage programs
Information access and services
Virtual library services

Start Date: 10/01/07   **End Date: 09/30/08**

Project Purpose
To create item level finding aids for KDLA's archival materials on microfilm and original record holdings available electronically through the KDLA Catalog on the KDLA website.

Needs Assessment
Many customers have requested online access to KDLA's detailed finding aids for archival material. Most of these finding aids are only available in paper format and can only be used by customers who make on-site research visits to KDLA. However, even on-site use is difficult because of the unwieldy format of the finding aids. For those doing research off-site, the finding aids are not even available. These finding aids need to be made accessible for customers via the Internet.

KDLA receives almost 25,000 customer requests annually for use of archival materials. Although bibliographic records for many archival series are available through the KDLA catalog, information about each item in a series is available only on paper or not at all.

For instance, a customer needs a deed record book from Lincoln County for 1822, and then finds in the KDLA catalog that KDLA holds twelve microfilm rolls of Lincoln County deed record books, covering the years from 1815 to 1850. The individual roll of microfilm containing a copy of the 1822 book cannot be located through the KDLA catalog, but can only be discerned when looking at the paper finding aid. This is a cumbersome process for on-site customers, and an impossible one for off-site customers, who cannot complete the request themselves, but must call or write for item level information. Allowing electronic access directly by the customer will greatly enhance the usefulness of the online catalog to answer specific customer needs.

KYVL included finding aids for KDLA's microfilm and original holdings of the Executive Journal from the Office of the Governor for the years 1792-1995. These are online and have been extremely well received by the research community. The addition of finding aids for KDLA's original document holdings will enhance the record descriptions already available to customers via the KDLA catalog.

Proposed Activities to Address Identified Need
KDLA will contract with a vendor to convert finding aid microfilm listings. Item level access will be provided by converting the paper finding aids to electronic format using Encoded Archival Description (EAD). EAD is a set of rules for designating the intellectual and physical parts of archival finding aids so that the information may be searched, retrieved, displayed, and exchanged in a predictable platform-independent manner. EAD, a simplified XML standard, is a standard electronic format for use of archival finding aids, maintained jointly by the Library of Congress and the Society of American Archivists.

Finding aids for approximately 40,000 rolls of microfilm at KDLA have already been converted to EAD. KDLA has paper finding aids for approximately 18,000 remaining rolls of microfilm housed in the Archives Research Room and available to the public for use. These paper finding aids will be converted to EAD records and linked to the series descriptions in the KDLA Catalog. Entries for microfilm holdings already converted will be standardized.

Outcome
Users around the world will be able to access archival materials via the Internet through item level finding aids in the KDLA catalog.

Key Project Output Targets
- Finding aids for remaining rolls of microfilm will be converted from paper to EAD format.
- Quality control will take place for finding aids converted prior to this project.
- Work plan and projections for completing the conversion of paper finding aids for original document holdings will be reviewed.
- Work plan and design of search page for original document holdings in the KDLA catalog will be completed.

Key Project Outcome Targets
- 98% of KDLA's microfilm available for archival research use will have an EAD record.
- 60% of web site users will access the EAD finding aids through the KDLA catalog.

Project Documentation and Reporting
A mid-year report will assess progress of the program. An online survey will be undertaken to gauge customer use of the catalog with the enhanced EAD descriptions of both microfilm and original document holdings.

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LSTA ANNUAL PROGRAM
KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES
FY 2008

Funds Requested: $ 95,000

Project # 1D

Project Title: Collection Access and Management

KDLA Project Monitor: William Shrout

Needs Assessment: State Library Reference/Research Services

Secondary Needs Assessment: Public Library Services Forums

Number of Persons to be Served: 2,500,000

KDLA Based ☒   **Type of Libraries to be Served:** Multi-Type   **Subgrant** ☐

LSTA Purpose
Services for lifelong learning

State Five Year Plan
Goal 1: Access to information and resources

IMLS Primary Performance Category
Provide access to information, resources, and ideas

IMLS Secondary Performance Category
Enhance a lifetime of learning opportunities

Primary Users
Library staff and volunteers
Statewide public

Primary Services
Continuing education for the public
Information access and services
Interlibrary loan

Start Date: 10/01/07   **End Date: 09/30/08**

Project Purpose
To create access to informational resources in a variety of formats and to respond to the educational, recreational, and informational needs of Kentucky libraries and individuals.

Needs Assessment
According to federal statistics, Kentucky consistently ranks in the lowest 25% among the 50 states and Washington D.C. in the areas of total operating expenditures by public libraries, total collection expenditures, and numbers of audio and video materials owned. Federal statistics also report that Kentucky typically ranks even lower in the number of public librarians having an ALA-MLS. These statistics support the assertion that Kentucky citizens need to know what materials are available to them through the KDLA collections as supplements to their local library's offerings. They also indicate the need among some libraries to have an outside source for consultation on cataloging and processing concerns because they lack staff with the knowledge, training, or access to tools necessary to create complete bibliographic descriptions of items in their own library collections.

With the increasing emphasis on continuing education and lifelong learning, the ongoing need for accurate information by decision makers, and the desire of local libraries to offer unique services to an increasingly diverse population, coupled with budget concerns and escalating costs, access to library resources grows progressively more important.

To contribute to this endeavor and better serve the needs of libraries and individuals, there must be complete and accurate bibliographic descriptions of multi-type materials offered through KDLA's collections and the holdings information in the OCLC database. Records in the KDLA catalog must be accessible through remote connections and in a twenty four hours a day, seven days a week (24/7) timeframe. Linkages from the catalog to the full text content of electronic resources, such as state and federal documents, are also needed. Public libraries also need assistance from outside sources in creating specialized bibliographic records, and thus access to certain materials in their own collections.

Library users need access to a greater variety of materials and formats to enable them to follow wide-ranging personal and professional interests and to assist them in their quest for lifelong learning. The descriptions of these materials need to be created in a machine-readable form and be available via the Internet.

State government employees have expressed similar needs. They are required to accrue hours of continuing education and professional development and additionally need information to fulfill their daily job duties and to train new and continuing personnel. As the State Library is the logical source to provide materials to support these requirements, it is just as important to this segment of library users that those items are described in the library catalog and that the catalog is accessible 24/7 from remote locations.

The need for videocassette and DVD materials, some in Spanish and all with public performance rights for use in group settings, has been expressed by both state government and public library staff. The demand for spoken word recordings continues to rise due to their versatility for use in the workplace, home, or a vehicle while traveling.

14

Kentucky state government publications represent a major resource for historical and current day information about Kentucky and its people. Unfortunately, this is a resource whose contents are largely inaccessible because few parts have been cataloged or indexed anywhere. Descriptive records for these state publications need to be created for the KDLA catalog so that users are aware of their existence and potential as research sources.

Local libraries are in need of materials such as Book Discussion Kits to support programming efforts directed toward both older and younger citizens. These diverse components of the population need library activities that encourage intellectual involvement and promote social interaction.

Proposed Activities to Address Identified Need
KDLA will provide access through the department's online catalog to the many types of informational resources available through the State Library. Two materials selection committees will meet monthly to choose the best quality resources to support the State Library's services to its primary customer groups: state government employees and local public library staffs. Brief acquisitions records will be created for the department's catalog to alert users of new materials being ordered. Full descriptive records of the State Library's materials will appear in the KDLA catalog and holdings will be contributed to OCLC for inclusion in their database for resource sharing. The purchase and cataloging of multimedia materials will be increased to respond to higher demand by users. Project staff will seek out and take advantage of training opportunities as available to improve their skills in cataloging, software, and system utilization.

KDLA staff will create descriptive records for the thousands of current and historical state government publications, thus preserving them and also make them accessible. Because the number of state publications is so large, it will be necessary to purchase ten additional book trucks to accommodate them as they move through the cataloging and processing operations.

Staff will select appropriate titles, create bibliographic records, process and package materials, and create discussion guides for Large Print Book Discussion Kits and Children and Teen Book Discussion Kits. To prepare materials to accompany the kits, KDLA will purchase a color printer to replace one which is no longer dependable. Substantial numbers of specific genres of large print materials for rotating collections will also be ordered and processed to address services for older adults.

Staff will create records for material received through partnership with KET in their "lending library program." This program makes video material available on loan through the State Library to support continuing education opportunities for early childhood caregivers throughout the state. To develop new or sustain ongoing partnerships with other state departments, new research and training resources will be ordered, cataloged, and processed. KDLA will also continue to provide consultative services for local library staff on cataloging and processing issues through direct and electronic means.

The software of the Endeavor/Voyager Library Management System, which provides automated access to the KDLA collections, will be maintained and upgraded as necessary. Staff will also maintain and update the KDLA database to accurately reflect agency holdings. Bibliographies created by reference staff will be linked to records in the online catalog.

Outcome
Users of the KDLA catalog will have 24/7 access to descriptions of its widely varied holdings and to full text content of selected research sources. KDLA will better serve targeted groups such as government workers and visually-challenged adults. Researchers will become aware of the State Library as a unique source of Kentucky historical, statistical, and descriptive information. Users of local libraries across Kentucky will be able to pursue topics of personal or professional interest through materials in a multitude of formats held in various locations. Local libraries will be supported in creating accurate records for items owned in their own collections.

Key Project Output Targets
- At least 1,000 new titles of videocassettes, DVDs, interactive CD-ROMs, and sound recordings will be cataloged for inclusion in the KDLA catalog, and the appropriate holdings added to the OCLC database.
- 400 Kentucky state publications will be cataloged and processed.
- 60 new Large Print Book Discussion Kits will be processed and descriptive records for them added to the KDLA catalog.
- At least 2,400 volumes of large print books will be processed.

Key Project Outcome Targets
- Researchers will access the expanded KDLA online catalog 20% more often than in federal year 2007.
- Overall circulation of materials will increase by 10% over federal year 2007.
- Remote users will request 10% more State Library items on interlibrary loan than in federal year 2007.
- Requests for multimedia and kit materials will increase by 10% over federal year 2007.
- Local libraries will report satisfaction with the variety of kit titles being offered.

Project Documentation and Reporting
Statistical reports will be gathered from several sources. Interlibrary Loan activity and general circulation of material will be measured by statistical reports from OCLC and the Endeavor Voyager system, and the level of user activity in accessing the KDLA catalog will be taken from the University of Kentucky's EastLib Hub Site statistical reports. Statistics documenting progress in other project activities will be taken from monthly and annual statistics collected and compiled within KDLA. The level of satisfaction with discussion kits will be identified from comments on the evaluation forms included in each of the kits. The project monitor will submit a mid-year and final project status report.

LSTA ANNUAL PROGRAM
KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES
FY 2008

Funds Requested: $ 308,000

Project # 1E

Project Title: State Library User Services

KDLA Project Monitor: Keith Knox

Needs Assessment: Public Library Services Forums

Secondary Needs Assessment: Public Library Services Forums

Number of Persons to be Served: 1,000,000

KDLA Based ☐   **Type of Libraries to be Served:** Public   **Subgrant** ☐

LSTA Purpose
Library technology, connectivity, and services

State Five Year Plan
Goal 1: Access to information and resources

IMLS Primary Performance Category
Enhance a lifetime of learning opportunities

IMLS Secondary Performance Category
Provide access to information, resources, and ideas

Primary Users
Library staff and volunteers
Statewide public

Primary Services
Information access and services
Interlibrary loan

Start Date: 10/01/07   **End Date: 09/30/08**

Project Purpose
To maintain a high quality collection of information resources in a variety of formats and appropriate equipment for use by State Library staff for reference and research purposes, public library staff for programming and customer needs, and state employees for training and continuing education needs.

Needs Assessment
State employees and public library staffs need a central collection of materials and information databases readily available for use in their daily work and service to customers. State employees have work-related information needs, as well as continuing education needs for improving their skills. Public libraries need access to a wide range of materials and information to help them provide high quality library services to their customers. In order to support these two direct customer groups, the State Library must maintain reference and research materials, training resources, and a qualified staff with adequate technology to provide electronic materials and services.

Recently, an additional service group has surfaced with the aging of America's baby-boomer population and their need for materials in large print format. These readers do not require the level of assistive technology and materials provided through services for the blind and severely vision impaired, but do need a lesser level of accommodation in order to enjoy reading and to remain mentally stimulated and socially active as their vision decreases. To adequately serve this growing population, public libraries need access to a high quality collection of large print materials.

Evaluations of the State Library's rotating Large Print Discussion Kits indicated an overall satisfaction among public libraries and their customers with the quality and selections included in the kits. However, many requested a broader range of titles and content indicating a need to increase the number and type of titles held in the State Library's collection. In addition, not all libraries requested the same types of materials, indicating a need for the State Library to explore and develop mechanisms for meeting the specific needs of each participating library and their customers.

Through its direct interaction with customer groups and from survey responses, the State Library identified specific materials and service needs of state agencies and public libraries throughout Kentucky. Audio books, kits that incorporate a variety of diverse themes and content, large print, multimedia, electronic, and Spanish language materials were commonly cited. Public libraries also expressed their need for assistance with interlibrary loan services and the use of OCLC.

Proposed Activities to Address Identified Need
KDLA will utilize Materials Selection Committees to select resources in all formats for the State Library's collection including public performance multimedia materials and electronic resources. Additional databases will be acquired and existing software packages updated. Training and instructional materials will be purchased in various formats. As English as a Second Language (ESL) consumers within the state increase, the State Library will increase its collection of ESL materials in all formats and work with public libraries to provide materials they need to satisfy their customers.

18

The State Library will purchase Large Print Book Discussion Kits to satisfy the needs of public library consumers, as well as nursing home facilities and assisted living centers. The kits include 15 books of each title, one unabridged sound recording of the book, a discussion guide and a discussion kit evaluation form. The kits are packaged in a special wheeled container that can be easily shipped through courier service to public libraries across the state. In addition, the State Library will make available specifically requested materials in the large print format.

The State Library will provide shipping and delivery of Text Express Kits produced in cooperation with the Children and Young Adult program. These kits are available per request for public libraries throughout the state. Each individual kit consists of 20 books of each title, a discussion guide, and a program guide. The kits feature a range of genres and literary styles, and expose readers to a variety of issues designed to promote thought and discussion.

Reference librarians will continue to access resources at the State Library to respond to information requests from public library staff and state agency employees. The State Library's reference and research staff will maintain an efficient call response timetable for research and information requests received from public libraries and state agencies via telephone, email, 800 number, and fax.

The State Library will build and maintain partnerships with state agencies by targeting specific information needs of state employees through electronic resources and attendance at state agency training sessions when requested. Focus groups will be used to elicit feedback on current services and new ideas for serving public libraries and their customers. Direct outreach activities will be aimed at special groups such as nursing home residents and assisted living centers.

New library cardholders will receive an information packet, along with a welcome email and a mailed follow-up flyer. Articles will be published in *SelectioNotes* and in the state newsletter, *The Unbridled Voice*, for the purpose of informing public libraries and state agencies about the resources offered at the State Library.

In order to provide adequate and functional public access and staff computer work stations, an essential component of maintaining effective quality service to customers, the State Library periodically needs to replace outdated equipment. Funds provided for this project will support the replacement of six computer work stations. Funds will also support necessary staff travel to promote the activities undertaken through this project.

Outcome
State Library customers will receive high quality reference services that will satisfy their information needs. Libraries throughout Kentucky will have access to a variety of high quality materials in all formats to serve their programming and customer needs. Public libraries will receive timely, accurate responses to their questions, enabling them to serve their customer's informational needs. Materials for use in training, continuing education, and improving skills, will be available for State Library customers. Staff will provide workshops and other training opportunities designed to inform state employees and public library staff about the various resources and services offered through the State Library.

Key Project Output Targets
- At least 2,500 requests will be received from State Library customers.
- At least 22,500 materials in all formats will be circulated.
- At least 70,000 searches will be made in available databases.
- At least 4 training events will be conducted by State Library staff.
- At least 2,400 new large print books will be purchased for the large print circulating collections.
- At least 22,000 large print books will be circulated.
- At least 200 large print titles will be added to the Christian fiction collection.
- At least 200 large print titles will be added to the Western fiction collection.
- At least 5 Kentucky counties will be added to the existing large print participating group.
- 60 Large Print Discussion Kits will be purchased during the project year.

Key Project Outcome Targets
- At least 90% of reference/research customers surveyed will indicate satisfaction with their reference/research experience.
- The number of State Library cardholders will increase by at least 6% over federal year 2007.
- Circulation of materials from the State Library collection will increase by at least 3% over federal year 2007.
- Remote access use by State Library customers of licensed databases will increase at least 5% over federal year 2007.
- At least 95% of public libraries surveyed using the large print collections will indicate that they were satisfied with the content and service.
- At least 90% of returned Large Print Discussion Kit evaluation forms will indicate satisfaction with the content and service.
- The number of Large Print Discussion Kit users in Kentucky will increase by at least 2% over federal year 2007.

Project Documentation and Reporting
Reports on collection building and usage for all formats in the library's collections will be collected from the Endeavor/Voyager system. Statistics will also be collected from vendors of electronic databases accessed remotely, document delivery services, and the reference staff log. Interlibrary loan activity will be collected from the interlibrary loan staff. The project monitor will submit a mid-year and final project status report.

LSTA ANNUAL PROGRAM
KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES
FY 2008

Funds Requested: $ 445,700

Project # 1F

Project Title: Support for Library Consortia

KDLA Project Monitor: Charlene Davis

Needs Assessment: Public Library Services Forums

Secondary Needs Assessment: KDLA/KYVL (KY Virtual Library) Training Survey

Number of Persons to be Served: 2,000,000

KDLA Based ☒   **Type of Libraries to be Served:** Multi-Type   **Subgrant** ☐

LSTA Purpose
Library technology, connectivity, and services

State Five Year Plan
Goal 1: Access to information and resources

IMLS Primary Performance Category
Provide access to information, resources, and ideas

IMLS Secondary Performance Category
Enhance a lifetime of learning opportunities

Primary Users
Library staff and volunteers
Statewide public

Primary Services
Information access and services
Interlibrary loan
Staff development, education, and training

Start Date: 10/01/07   **End Date: 09/30/08**

Project Purpose
To provide support for collaborative efforts that serve the informational needs of both library staff and the citizens of Kentucky.

Needs Assessment
Due to financial constraints, few libraries have the resources to meet all of the information needs of their various client groups. Collaborative efforts allow them to provide high quality service to their customers with fewer funds. The library community needs a centralized agency to support collaborative efforts that enhance the information services available in libraries throughout Kentucky. Support is needed via several mechanisms: financial support for specific activities or services, direct administration or delivery of services by State Library staff, and representation in appropriate forums for library consortia and collaborative efforts and services.

Customer surveys and focus groups have identified the areas of lifelong learning and technology as significant needs for customers of the State Library. Library patrons who have access to more information resources are better able to pursue wide-ranging personal and professional interests to assist them in their pursuit of learning throughout their lives. Technology based training is also needed for librarians to assist them in providing information resources to their customers.

Proposed Activities to Address Identified Need
As the State Library, KDLA will participate in collaborative efforts as an individual institutional library. KDLA utilizes Endeavor/Voyager Integrated Library System to provide access to collections housed at the State Library. One of the benefits of this system is that it has the capacity to provide access to all department collections regardless of format and origin into one system. It also permits the department to participate as an institution in collaborative efforts with academic and other special libraries throughout Kentucky. The Voyager System allows KDLA's databases to be mounted on one of two servers that serve the entire state, thus making them accessible to all citizens.

KDLA will collaborate with the Kentucky Virtual Library (KYVL) to provide enhanced and expanded use of electronic commercial databases, allowing access to information resources unique to Kentucky. This partnership ensures maintenance and support of the State Library's own collections and licensed electronic databases by authentication using the KYVL Endeavor/Voyager consortia. KDLA will also participate in the Endeavor/Voyager Integrated Library System project as an individual institution.

Staff will participate in the development, implementation, and expansion of collaborative activities benefiting libraries in Kentucky. This will include providing resource sharing training related to Interlibrary Loan, cataloging, and KYVL database use training. KDLA will also plan, coordinate, and fund library staff training based on their expressed needs.

KDLA will manage and fund the maintenance and expansion of the Kentucky Resource Sharing Program Database on OCLC including the ftping of non-OCLC bibliographic records to the database and the review and disposition of records which do not initially load. KDLA will financially subsidize access to electronic information databases via KYVL for Kentucky's libraries and with staff support and expertise as appropriate.

Outcome

Through the Endeavor/Voyager Consortia, users will have expanded and sophisticated access to materials in the State Library's collections at any time, from any location. Library and archival repository staff and clients will have enhanced access to information. With increased holdings, the Kentucky database will be able to respond to the informational needs of the citizens. Through the OCLC WorldCat Resource Sharing (ILL) project, customers will be able to obtain instant access to materials housed in facilities outside of their geographic boundaries. The electronic databases provided through KYVL and by various types of support by KDLA will allow for widespread access to all citizens at the library and at home.   By subscribing to web-based survey software and providing access to additional collections and databases at KDLA, the State Library will be able to easily determine and respond to the expressed needs of their customers. Library staff will be better equipped to provide services related to resource sharing after attending technology based training sessions.

Key Project Output Targets

- At least 200,000 non-OCLC cataloguing institutions' records will be tapeloaded or ftp'd to the Kentucky OCLC database.
- At least 630 library staff members will participate in technology based training sessions.
- At least one comprehensive survey will be conducted to determine the training needs of customers.
- At least 2 additional databases will be added to the core collection in cooperation with KYVL.
- Searches of the KYVL databases will increase by 15% over federal year 2007.
- Resource sharing activities by all types of libraries will increase by 5% over federal year 2007.
- The number of visits to the KDLA 24/7 OPAC will increase by 25% over federal year 2007.

Key Project Outcome Targets

- Use of the databases provided by this project will increase by 10% over federal year 2007, indicating user satisfaction with the service.
- 80% of the library staff attending technology based training will indicate via the evaluation tool that they feel more confident in offering technology based services to their customers as a result of their training.

Project Documentation and Reporting

Statistical data will be obtained from OCLC in regards to records loaded to the Kentucky OCLC database and resource sharing activities. Statistical data will be obtained from KYVL in regard to the KYVL database usage. The Endeavor Voyager system and EastLib hubsite will provide the OPAC usage data. Participants of training sessions will be surveyed to evaluate the effectiveness and success of the training. The project monitor will submit a mid-year and final project status report.

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LSTA ANNUAL PROGRAM
KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES
FY 2008

Funds Requested: $ 25,000

Project # 1F-A

Project Title: Support for Library Consortia: Gates Grant Match

KDLA Project Monitor: Charlene Davis

Needs Assessment: Public Library Services Forums

Secondary Needs Assessment: KDLA/KYVL (KY Virtual Library) Training Survey

Number of Persons to be Served: 300

KDLA Based ☒   **Type of Libraries to be Served**: Multi-Type   **Subgrant** ☐

LSTA Purpose
Library technology, connectivity, and services

State Five Year Plan
Goal 1: Access to information and resources

IMLS Primary Performance Category
Enhance a lifetime of learning opportunities

IMLS Secondary Performance Category
Provide access to information, resources, and ideas

Primary Users
Library staff and volunteers

Primary Services
Staff development, education, and training

Start Date: 10/01/07   **End Date: 09/30/08**

Project Purpose
To support the partnership effort of the State Library and the Gates Foundation Staying Connected Grant Program to support public access computing sustainability efforts in public libraries through library staff training.

Needs Assessment
Public Internet access has had a revolutionary impact on public libraries in Kentucky. Within the space of less than three years, 830 public workstations were placed in all public library facilities in this state through the Gates Foundation and EMPOWER Kentucky projects. Because of these projects, public libraries attracted new customers with a variety of technology experience. Library staff were expected to not only understand everything about technology and about what was on the Internet but were also expected to be able to teach the public everything from how to use a mouse to how to find quality information.

Public expectations and demands for technology and technology training have far outstripped the libraries' ability to respond. Emerging technologies have increased the need for more workstations and faster access. The public's demands for individual and classroom training and their expectations of the staff's technical and web knowledge have intensified. A 2006 Training Needs Survey reinforced this with technology related and based training emerging as a priority for librarians.

Proposed Activities to Address Identified Need
Through a partnership with the Gates Foundation, the State Library will meet librarians' expressed technology based training needs. In November 2004, the Gates Foundation, through their Staying Connected Grant Program, awarded the State Library $174,357 to be used to support public access computing sustainability efforts in public libraries through library staff training. The Staying Connected Grant required a match from the State Library. LSTA funds were pledged for that purpose. The Staying Connected Grant ends on December 31, 2007.

Training in response to librarians' expressed needs via the 2006 KDLA Librarians Training Needs Survey will begin in late 2007. All content will be delivered by a combination of SOLINET trainers for the library related technologies and New Horizons, the state contractor, for MS Office and other general office related software training. The training will be offered in a combination of methods, including face to face, online live, and online anytime instructor led courses. Content will be response driven. Because of the quickly changing needs of the library staff, the Gates Foundation and KDLA determined that a training plan will be submitted to the Foundation every 6 months for the life of the grant.

Outcome
Library staff members will have new or enhanced skills which will enable them to better serve their customers' technology needs, which subsequently will support public access computing in their libraries.

Key Project Output Targets
- Plan, offer, and conduct at least 25 technology based training sessions across the state in response to librarians expressed training needs. These sessions will accommodate up to 350 library staff members.

Key Project Outcome Targets
- 80% of the library staff surveyed at technology based training will indicate that they have gained at least one new skill or enhanced their present skills to help them more effectively serve their customers.

Project Documentation and Reporting
Each training session will be evaluated by the library staff at the conclusion of each course. Statistical information will also be obtained from the training organizations. The project monitor will submit a mid-year and year end project status report.

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LSTA PRELIMINARY PROJECT
KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES
FY 2008

Funds Requested: $ 103,700

Project # (existing projects only): 1F-B

Project Title: Support for Library Consortia: Virtual Reference

KDLA Project Monitor: Charlene Davis

Needs Assessment: Public Library Services Forums

Secondary Needs Assessment: KDLA/KYVL (KY Virtual Library) Training Survey

Number of Persons to be Served: 4,000

KDLA Based ☐   **Type of Libraries to be Served:** Public   **Subgrant** ☒

SUBGRANT INFORMATION
Library Name: Boone County Public Library
Project Director: Michelle Foster
Telephone Number: 859-384-5550 x.12
Fax Number: 859-384-5557
Email: mfoster@bcpl.org
Library Website Address: http://www.bcpl.org
Library Address: 8899 US 42; Union KY 41091

LSTA Purpose
Library technology, connectivity, and services

State Five Year Plan
Goal 1: Access to information and resources

IMLS Primary Performance Category
Provide access to information, resources, and ideas

IMLS Secondary Performance Category
Enhance a lifetime of learning opportunities

Primary Users
Statewide public

Primary Services
Information access and services
Virtual library services

Start Date: 10/01/07   **End Date: 09/30/08**

Project Purpose
To provide a noncompetitive subgrant to Boone County Public Library to act as the administrative agent in the planning and support of a virtual reference service project using OCLC Questionpoint.

Needs Assessment
As all types of technology become more pervasive in both Kentucky households and libraries, virtual reference provides a unique opportunity to bring cutting-edge library service to a wider segment of the public than ever. With this service, customers with Internet ready cell phones, laptops, PDAs, access to a Wi-Fi connection, or any other web-enabled device can direct their questions to trained professionals at any hour of the day. Younger customers demand and expect services delivered in this manner. Developing a virtual reference service now helps to ensure that libraries remain viable to a younger generation.

A virtual reference project benefits not only the customers, but also libraries across the state. Many libraries in Kentucky do not have trained reference librarians on staff. By using this service, any library in the state can ensure that their patrons receive the benefits of an information professional even if their budgets don't permit hiring one locally.

Focus groups and surveys held across Kentucky identified the areas of lifelong learning and technology as significant needs of library customers. The more information that is available to library clients, the better equipped they will be to pursue wide-ranging personal and professional interests to assist them in their pursuit of learning throughout their lives.

Library customers consistently ask for more technology-related services in their libraries: extra computers, digital media, web-based access to their accounts, mp3 technology, etc. In the State Library, email reference questions have continued to increase in number while traditional reference questions have decreased. Adding chat-based reference is the next logical step. Additionally, a large number of email reference questions to the State Library are submitted overnight. Virtual reference would allow late-night customers to receive the same quality of service as walk-in customers, regardless of the hour.

Proposed Activities to Address Identified Need
With the participation of up to 20 public libraries across the state, this project will provide virtual reference service 24/7 to customers around the state. The administrative agent will coordinate scheduling of participants, contracts with OCLC and the participating libraries, creation of appropriate steering and work groups, review of transcripts of transactions, training of technology and reference staff, maintenance of the website and technology support, and promotion. The initial technical set-up of the virtual reference service is complete. Promotion of the service and comprehensive training of library staff will be the focus of the federal year 2008 activities.

Past statistics show that counties that promote the service have the largest number of questions submitted from their patrons and the greatest level of customer satisfaction. KDLA will form a committee to develop a statewide promotional plan and oversee the promotional efforts of all the participating counties.

Library staff will be trained in the multiple features and benefits of the service. KDLA will survey participating libraries and their staff members to determine which areas need to be addressed. From the results, a training program will be developed that will include basic skills, including using Windows, and progress through advanced Internet skills needed to fully utilize virtual reference software.

Outcome
Through the promotional efforts, citizens of Kentucky will become more aware of the availability of this service. Customers will be able to use the service quickly and easily, regardless of their connection speed or device. Online users will benefit from reference service that has been tailored to meet their needs. Librarians at participating facilities will feel confident in their abilities to use the software and manipulate the technology and will also be certain of their traditional skills as reference librarians. The project will be analyzed to determine the feasibility of expanded service.

Key Project Output Targets
- Each participating library will complete the skills survey.
- At least one staff member from each participating library will attend at least one training class based on the results of the skills survey.
- All participating libraries will promote the service according to the statewide plan.
- The number of customer reference requests will increase by 20% over federal year 2007.

Key Project Outcome Targets
- 90% of the participating library administrators and front line staff members will indicate that they were satisfied with the service provided by Boone County Public Library as the administrative agent for this project.
- 90% of the reference staff at the participating libraries will indicate that training has provided them with an adequate skill set and comfort level to meet the customers' informational needs.
- 90% of the end users responding to a customer satisfaction survey will indicate that they were satisfied with the virtual reference service and that their information needs were met during the experience.
- 90% of the end users responding to a customer satisfaction survey will indicate that they would use the service again.

Project Documentation and Reporting
The administrative agent will submit quarterly and year-end project status and financial reports. The administrative agent will provide data relating to the activities of the project to the project monitor on a quarterly basis. This will include tracking of the key output and outcome targets. Electronic reference requests will be tracked and analyzed. The project monitor will submit a mid-year and final project status report.

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LSTA ANNUAL PROGRAM
KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES
FY 2008

Funds Requested: $ 107,600

Project # 2A

Project Title: Technology Support for Public Libraries

KDLA Project Monitor: Emma Hignite

Needs Assessment: Public Library Services Forums

Secondary Needs Assessment: Public Library Services Forums

Number of Persons to be Served: 2,013,000

KDLA Based ☒   **Type of Libraries to be Served:** Multi-Type   **Subgrant** ☐

LSTA Purpose
Library technology, connectivity, and services

State Five Year Plan
Goal 2: Technology and Electronic Linkages

IMLS Primary Performance Category
Provide tools for the future

IMLS Secondary Performance Category
Provide access to information, resources, and ideas

Primary Users
Library staff and volunteers

Primary Services
Digitization and digital library projects
Information access and services
Technology infrastructure

Start Date: 10/01/07   **End Date: 09/30/08**

Project Purpose
To provide a statewide technology consultant to assist library personnel in utilizing new and existing technology to provide library services and information resources that meet the needs of their customers.

Needs Assessment
Many citizens of Kentucky lack fair and equitable access to the technologies that are considered a basic level of service in most modern libraries. These include, but are not limited to, the Internet, an online public access catalog, and CD-ROM based products. At the same time, library personnel, administration, and governing boards lack the necessary skills and experience to adequately anticipate technology changes and to utilize existing technology for the best benefit of the library and its clientele. Less than 20% of the libraries in Kentucky employ a full-time technology person, and nearly 30% are not automated.

In many libraries, due to budgetary and time constraints, the library personnel lack the necessary education and experience to select and maintain advanced technical equipment. This lack of technology compounds the problems and frustrations these counties already face. Further, libraries lack the technology to collect, manipulate, and report on data about their services so that accurate decisions may be made about library service and funding priorities.

Proposed Activities to Address Identified Need
KDLA will employ a full time staff Technology Consultant to provide professional technology support to Kentucky's libraries in areas of the state where technological implementation and support are inadequate. The consultant will advise library staff on all areas of technology, including automation systems, web and Internet access, and database information resources. The consultant will provide technology related workshops and assist libraries in compliance with regulations regarding the E-rate program. In order to provide on-site assistance, telephone support, and technological training, operating support for travel expenses and computer equipment must be provided for the fulfillment of these duties. The consultant also administers technology related grants distributed to local libraries through the LSTA program.

Outcome
Libraries will be better positioned to serve the technological needs of their client population. An increase in technology knowledge will enable these libraries to better serve all facets of their patrons' informational needs, as an increasing amount of information is electronically accessible. Further, libraries will be equipped to anticipate future technology change, make informed technology purchasing decisions, and provide basic technology assistance to their patrons.

Key Project Output Targets
- At least 4 libraries will be guided through the automation process.
- The consultant will make at least 24 library site visits.
- At least 5 technology related workshops will be conducted.
- At least 25% of the public libraries in Kentucky will receive telephone or on-site support.

Key Project Outcome Targets

- At least 75% of library staff surveyed will report that they received satisfactory technology related assistance from the consultant.
- At least 75% of workshop participants will report that they are better able to use technology as a result of the training.
- At least 75% of newly automated libraries will report that they are better able to serve their customers as a result of the automation process.
- Libraries receiving E-rate funding will increase by 10% over federal year 2007.

Project Documentation and Reporting

The project monitor will keep statistics of libraries and how they were assisted during this project. The monitor will also request feedback from the library staffs to find strengths and weaknesses of the project in order to ascertain future needs. The project monitor will submit a mid-year and final project status report.

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LSTA ANNUAL PROGRAM
KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES
FY 2008

Funds Requested: $ 120,000

Project # 2B

Project Title: Library Automation

KDLA Project Monitor: Emma Hignite

Needs Assessment: Public Library Services Forums

Secondary Needs Assessment: Public Library Services Forums

Number of Persons to be Served: To be determined

KDLA Based ☐   **Type of Libraries to be Served:** Public   **Subgrant** ☒

LSTA Purpose
Library technology, connectivity, and services

State Five Year Plan
Goal 2: Technology and Electronic Linkages

IMLS Primary Performance Category
Provide access to information, resources, and ideas

IMLS Secondary Performance Category
Provide tools for the future

Primary Users
Library staff and volunteers
Statewide public

Primary Services
Information access and services
Software and equipment
Technology infrastructure

Start Date: 10/01/07   **End Date: 09/30/08**

Project Purpose
To assist libraries in Kentucky with the automation process by providing competitive matching grants to public and academic libraries through an application and selection process administered by KDLA.

Needs Assessment
Many libraries across Kentucky lack sufficient funding to undertake an automation project. While they may well be able to afford the annual cost of ownership, the initial cost is prohibitive for them to consider.

Currently in Kentucky, about 30% of the public libraries and a considerable number of academic and special libraries are not automated. Of those that have automation in place, many are in need of system migration to a more suitable system. These tend to be the smaller libraries located in the less affluent areas of the state. Progress in automation is limited, due largely to a lack of monetary resources and on-site technological expertise.

While KDLA employs a Technology Consultant to assist libraries in the automation process, the libraries are left largely on their own to finance these projects.   With basic automation/retrospective collection conversion costing over $50,000, these costs can be prohibitive to libraries which could greatly benefit from the technology, and which could pay ongoing expenses.

Proposed Activities to Address Identified Need
KDLA will offer 50% matching, competitive grants for public and academic libraries. Grant amounts will be limited to a maximum of $40,000 per library. Funds will be used for automation equipment, programs, retrospective conversion, system migration, or any other expense associated with automation excluding salaries or fringe benefits. The library must be able to complete the project within the grant year and the systems purchased and conversions performed must meet KDLA standards.

Outcome
Clientele of the public libraries or institutions selected to participate will receive greatly enhanced access to multiple information resources, enabling them to better participate in decision-making affecting their life quality.   Libraries will be able to better utilize their collections, as well as make their holdings available on a state, national, and world level.

Key Project Output Targets
- At least 4 grants will be offered.

Key Project Outcome Targets
- Libraries receiving grant assistance will be able to automate or update existing systems.

Output and outcome targets specific to each library will be added after the grants are awarded.

Project Documentation and Reporting
The project monitor will survey each participating library regarding their circulation and usage statistics before and after the project. Library directors will randomly survey patrons in the library to ascertain their success in finding needed information through the new system and report that information to the project monitor. Grant recipients will submit quarterly and final status reports focusing on statistical and anecdotal results. The project monitor will submit mid-year and final project status reports.

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LSTA ANNUAL PROGRAM
KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES
FY 2008

Funds Requested: $ 10,000

Project # 2B-A

Project Title: Planning for Automation Subgrants

KDLA Project Monitor: Emma Hignite

Needs Assessment: Public Library Services Forums

Secondary Needs Assessment: Public Library Services Forums

Number of Persons to be Served: To be determined

KDLA Based ☐   **Type of Libraries to be Served:** Public   **Subgrant** ☒

LSTA Purpose
Library technology, connectivity, and services

State Five Year Plan
Goal 2: Technology and Electronic Linkages

IMLS Primary Performance Category
Provide access to information, resources, and ideas

IMLS Secondary Performance Category
Enhance a lifetime of learning opportunities

Primary Users
Library staff and volunteers

Primary Services
Digitization and digital library projects
Information access and services
Technology infrastructure

Start Date: 10/01/07   **End Date: 09/30/08**

Project Purpose
To assist libraries in Kentucky with the automation planning process by providing competitive grants to public and academic libraries through an application and selection process administered by KDLA.

Needs Assessment
Less than 20% of the libraries in Kentucky employ a full-time technology person, and nearly 30% are not automated. While over 60% have a technology plan, most do not address automation.

Library personnel, administration, and governing boards often lack the necessary skills and experience to adequately undertake a complete library retrospective conversion and automation in a one-year time frame. In many libraries, due to budgetary and time constraints, the library personnel lack opportunities to visit remote locations to evaluate automation systems, and to attend conferences where information on this subject could be gathered. As a result, technology planning suffers. The library eventually may purchase an automation system, but the technology may be poorly chosen or inadequate. This lack of technology compounds the problems and frustrations these counties already face.

Proposed Activities to Address Identified Need
KDLA will provide a non-matching, competitive grant of up to $4,000 per library for the automation planning process. With these funds, the library will be expected to send an appropriate representative to statewide professional library conferences to assess library automation systems. Further, visits to libraries within Kentucky will be conducted to appraise the automation systems already in use. The library will also conduct in-house evaluations of systems and will ready the collection for retrospective conversion. Finally, the library will produce a Technology Plan. Libraries completing this process will receive first priority in the next federal year for an automation grant.

Outcome
Libraries will begin the process of automation within two years of completing this grant and will be fully automated within the appropriate time frame.

Key Project Output Targets
- At least 2 grants will be offered.

Key Project Outcome Targets
- Libraries receiving grant assistance will have a complete Technology Plan and be better positioned to automate their collections.

Output and outcome targets specific to each library will be added after the grants are awarded.

Project Documentation and Reporting
Grant recipients will submit quarterly and final status reports on project activities. The project monitor will submit mid-year and final project status reports.

KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES
FY 2008

Funds Requested: $ 40,000

Project # 2C

Project Title: Library Innovation

KDLA Project Monitor: Emma Hignite

Needs Assessment: Public Library Services Forums

Secondary Needs Assessment: Public Library Services Forums

Number of Persons to be Served: To be determined

KDLA Based ☐   **Type of Libraries to be Served:** Public   **Subgrant** ☒

LSTA Purpose
Library technology, connectivity, and services

State Five Year Plan
Goal 2: Technology and Electronic Linkages

IMLS Primary Performance Category
Provide access to information, resources, and ideas

IMLS Secondary Performance Category
Provide tools for the future

Primary Users
Library staff and volunteers
Statewide public

Primary Services
Information access and services
Software and Equipment
Technology infrastructure

Start Date: 10/01/07   **End Date: 09/30/08**

Project Purpose
To provide funding for innovative library services and creative solutions to patron service problems encountered in the libraries of Kentucky.

Needs Assessment
Most of the services provided by libraries across Kentucky are of a traditional nature. However, new technologies exist which would allow libraries to provide new or enhanced services, reach existing customers in new or exciting ways, or provide services to currently underserved or unserved populations.   While many libraries have the personnel and imagination to wish to institute such services, the current level of funding available within libraries makes the undertaking of an ambitious innovative project unlikely.

Proposed Activities to Address Identified Need
Competitive grants will be offered to public libraries to encourage innovative technology among libraries in Kentucky. Libraries will be encouraged to submit creative project proposals that are not limited to any pre-chosen topics. Grant funds can be used for fixed or mobile technology. Criteria used in the determination of funding will include the ability of the project to meet the needs of citizens with preference given to widening services to underserved and challenged populations, the use of technology not commonly used in Kentucky libraries, and the ability to successfully duplicate the activity in other counties.

Outcome
Libraries will explore and implement technological innovation which otherwise might remain unavailable to libraries and the citizens of Kentucky. Areas of the state with underserved and challenged populations will have access to new technology.

Key Project Output Targets
- At least 4 grants will be offered.

Key Project Outcome Targets
- Libraries receiving grant assistance will have innovative technology in place to better serve the needs of their customers.

Output and outcome targets specific to each library will be added after the grants are awarded.

Project Documentation and Reporting
Grant recipients will submit quarterly and final status reports on project activities. The project monitor will submit mid-year and final project status reports.

LSTA ANNUAL PROGRAM
KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES
FY 2008

Funds Requested: $ 20,000

Project # 2D

Project Title: Library Assistive Technology

KDLA Project Monitor: Emma Hignite

Needs Assessment: Public Library Services Forums

Secondary Needs Assessment: Public Library Services Forums

Number of Persons to be Served: To be determined

KDLA Based ☐   **Type of Libraries to be Served:** Public   **Subgrant** ☒

LSTA Purpose
Library technology, connectivity, and services

State Five Year Plan
Goal 2: Technology and Electronic Linkages

IMLS Primary Performance Category
Provide tools for the future

IMLS Secondary Performance Category
Enhance a lifetime of learning opportunities

Primary Users
People with special needs

Primary Services
Outreach services

Start Date: 10/01/07   **End Date: 09/30/08**

Project Purpose
To provide funding for innovative library services and creative solutions to service problems encountered by patrons with special needs in the libraries of Kentucky.

Needs Assessment
Many libraries can not afford to provide essential services to the special needs populations in their communities. Assistive technologies exist which would allow libraries to provide new or enhanced services to underserved or unserved special needs populations. This technology is difficult to finance in the current economic climate. Therefore, these technological opportunities often go unexplored, at a potential detriment to these citizens.

Proposed Activities to Address Identified Need
Competitive grants will be offered to public libraries to support assistive technology. Libraries will be able to use the funding for fixed or mobile technology. Eligible projects must utilize assistive technologies to meet the needs of special needs citizens, with preference given to widening services to underserved and challenged populations. The ability to duplicate the activity in other counties will also be considered.

Outcome
Grants will provide economic incentive for libraries to implement assistive technology which otherwise might remain unavailable to libraries and the special needs citizens of Kentucky. As a result, special needs populations will be able to better utilize library services.

Key Project Output Targets
- At least 5 grants will be offered.

Key Project Outcome Targets
- Libraries receiving grant assistance will have assistive technology in place to better serve their special needs customers.

Output and outcome targets specific to each library will be added after the grants are awarded.

Project Documentation and Reporting
Grant recipients will submit quarterly and final status reports on project activities. The project monitor will submit mid-year and final project status reports.

LSTA ANNUAL PROGRAM
KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES
FY 2008

Funds Requested: $ 371,900

Project # 2E

Project Title: Information Technology Infrastructure Support

KDLA Project Monitor: Skip Hunt

Needs Assessment: State Library Reference/Research Services

Secondary Needs Assessment: Document Management Digitization System

Number of Persons to be Served: 1,500,147

KDLA Based ☒   **Type of Libraries to be Served:** Public   **Subgrant** ☐

LSTA Purpose
Library technology, connectivity, and services

State Five Year Plan
Goal 2: Technology and Electronic Linkages

IMLS Primary Performance Category
Enhance a lifetime of learning opportunities

IMLS Secondary Performance Category
Provide tools for the future

Primary Users
Library staff and volunteers
Statewide public

Primary Services
Digitization and digital library projects
Information access and services
Technology infrastructure

Start Date: 10/01/07   **End Date: 09/30/08**

Project Purpose
To provide the information technology infrastructure for the State Library, information technology services for patrons of the State Library including state employees and public libraries statewide, and technology that ensures the success of other LSTA funded projects.

Needs Assessment
LSTA projects administered by KDLA need a centralized technology infrastructure in order to realize their intended outcome. KDLA staff provides direct support to citizens and public libraries statewide. Certain technology resources are needed to provide staff with the ability to provide this support and employees rely on these resources to do their jobs. It is necessary for the information technology infrastructure to be operated, constantly maintained, and enhanced as new technologies evolve which provide new levels of capabilities which allow the staff to better serve their customers. In addition, State Library patrons expect information resources to be available electronically. In order to provide this information, KDLA must constantly upgrade disk storage and servers.

Hardware and software upgrades and enhancements are needed to maintain the network infrastructure, both at the central KDLA office and field offices across Kentucky, through which support is provided to the local county library directors. Disk storage enhancement is needed to serve the growing electronic information storage requirements of KDLA and its programs. Additionally, this project provides for the operation, maintenance, and support activities of the KDLA's information technology base.

Proposed Activities to Address Identified Need
Through this project, electronic information resources and services will be delivered to the direct customers of KDLA and local public library systems. The technology infrastructure at KDLA will provide local citizens a portal to the electronic information resources available at KDLA, including library reference services and archival information.

Information Technology staff at KDLA will meet with LSTA project monitors at the beginning of the federal year to identify the needs of their specific areas. Staff will then ensure that the activities within this project are aligned with these needs. This process will help to ensure that LSTA resources are maximized. Activities will include the management, operation, maintenance, and enhancement of the existing KDLA technology infrastructure. Hardware improvements will be made to the data disk storage environment, additional servers will be added to replace older models that are failing and for new projects, and planned desktop, monitor, and laptop upgrades will be implemented. Staff will provide problem resolution and support services for all state library service providers. Funds will support Information Technology staff salaries, equipment and software purchases, and travel expenses.

Outcome
KDLA staff will have the technological resources necessary to support and provide library services that meet the needs of Kentucky's citizens. The centralized information technology infrastructure will provide reliable access to KDLA for statewide library staff and customers. LSTA projects will be successfully completed due to the technology provided by this service.

Key Project Output Targets
- At least 20 computers and monitors will be upgraded to enhance service delivery of staff.
- Staff will make at least 15 visits to field offices to provide upgrade and support services.
- At least 250 software license updates will be purchased to provide access to the most current software available.
- Server additions and storage system improvements will be made to provide additional storage and retrieval capacities of the KDLA.

Key Project Outcome Targets
- At least 80% of surveyed KDLA staff will indicate that the information technology provided to them through this project enabled them to accomplish their work efficiently.
- At least 80% of surveyed KDLA staff will indicate that they used technology resources to meet the requests of their customers.
- At least 95% of LSTA project monitors will report that the technology resources provided enabled them to successfully complete their projects.

Project Documentation and Reporting
KDLA staff, including LSTA project monitors, will be surveyed at the beginning and end of the project year to determine technology needs and to evaluate the degree of success in meeting identified needs. The project monitor will submit a mid-year and final project status report.

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LSTA ANNUAL PROGRAM
KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES
FY 2008

Funds Requested: $ 62,900

Project # 2F

Project Title: Telecommunication Services Support

KDLA Project Monitor: Christie Robinson

Needs Assessment: Public Library Services Forums

Secondary Needs Assessment: Public Library Services Forums

Number of Persons to be Served: 2.3 million

KDLA Based ☒   **Type of Libraries to be Served:** Public   **Subgrant** ☐

LSTA Purpose
Library technology, connectivity, and services

State Five Year Plan
Goal 2: Technology and Electronic Linkages

IMLS Primary Performance Category
Provide access to information, resources, and ideas

IMLS Secondary Performance Category
Provide tools for the future

Primary Users
People with special needs
Statewide public

Primary Services
Information access and services
Institutional library services
Technology infrastructure

Start Date: 10/01/07   **End Date: 09/30/08**

Project Purpose
To provide efficient and effective telecommunication services from KDLA to libraries and citizens of Kentucky.

Needs Assessment
Few library systems in Kentucky have adequate resources to serve all the information needs of their patrons. KDLA serves as a resource and reference center for all libraries in the state and for citizens needing access to research and reference information, both library and archival. Past surveys indicate that one of the most critical needs for libraries, librarians, and patrons is the ability to readily and effortlessly access KDLA through telecommunication.

Proposed Activities to Address Identified Need
KDLA will provide the necessary hardware, software, and staff to support voice mail and telephone access. KDLA will maintain the operating system at the current and updated versions to provide the full degree of voice and voice mail capabilities that the software allows. This includes the maintenance of necessary hardware and software for staff to support the physical phone and data line systems.

In order to meet the needs of special populations, KDLA will provide enhanced hardware that supports targeted populations such as those with disabilities. KDLA will ensure the safety and security of telephone communications through operational policies, procedures, and backup systems.

To ensure the success of this project, it is necessary to provide funding for relevant staff to seek training and technical resources which facilitate their ability to deliver the necessary problem resolution support services. Funds will support necessary equipment and software purchases. In addition, funds will provide the salary of one staff member necessary to oversee, direct, and route all telephone communications to proper department staff and resources.

Outcome
Individual citizens and local library staff will have access to KDLA through telecommunication services. Effective and efficient voice and data communication will result in a high number of satisfied callers.

Key Project Output Targets
- At least 95% of attempted telephone access to KDLA resources will be fulfilled.
- The number of incoming calls handled per week will average 1,250.

Key Project Outcome Targets
- At least 80% of customers surveyed will indicate that their telephone calls were answered in a timely and satisfactory manner, they were provided the information they needed, and their data transmissions were seamless and efficient.
- At least 75% of telephone calls will be routed correctly, avoiding multiple transfers and increasing customer satisfaction.

Project Documentation and Reporting
KDLA staff and patrons will be randomly surveyed and asked if their telephone calls were answered in a timely manner and if they were satisfied with the telephone service they received. A smaller number of randomly selected users will be queried on the efficiency of their data transmission and transactions. The project monitor will submit a mid-year and final project status report.

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Funds Requested: $ <u>87,000</u>

Project # <u>3A</u>

Project Title: <u>Regional Consultants Support</u>

KDLA Project Monitor: <u>Michael Jones</u>

Needs Assessment: <u>Public Library Services Forums</u>

Secondary Needs Assessment: <u>Public Library Services Forums</u>

Number of Persons to be Served: <u>1,800,000</u>

KDLA Based ⊠   **Type of Libraries to be Served:** <u>Public</u>   **Subgrant** ☐

<u>LSTA Purpose</u>
Library technology, connectivity, and services

<u>State Five Year Plan</u>
Goal 3: Library Programming and Services

<u>IMLS Primary Performance Category</u>
Provide access to information, resources, and ideas

<u>IMLS Secondary Performance Category</u>
Enhance a lifetime of learning opportunities

<u>Primary Users</u>
Library staff and volunteers
Public library trustees
Statewide public

<u>Primary Services</u>
Information access and services
Library development
Staff development, education, and training

Start Date: <u>10/01/07</u>   **End Date: <u>09/30/08</u>**

Project Purpose
To strengthen the development of public libraries in Kentucky and improve services for their customers by providing training and guidance for library staff, directors, and trustees.

Needs Assessment
Library directors, trustees, and staff need the guidance and training necessary to fully develop their public libraries and provide the highest quality services to their customers. In a complex and competitive environment, trained library professionals can assist libraries in the development, promotion, and administration of excellent library programs and projects. Strategic planning efforts have revealed the most significant issues impacting library development are collaboration and networking, training and development, technology, and the introduction of new programs and services.

Proposed Activities to Address Identified Need
Public library personnel and trustees throughout Kentucky will be provided with expertise and guidance from regional consultants in areas related to the six LSTA purposes. One of the functions of the regional consultants is to assess the needs of public libraries in Kentucky. Regional consultants will monitor the development of public libraries in Kentucky through site visits, attendance at library board meetings, and individual contacts. Additional contacts will be made through telephone, email correspondence, and attendance at library programs.

Regional consultants assist public libraries in meeting the guidelines set forth in the *Kentucky Public Library Standards* manual. This provides a measure for review of public libraries and their progress toward fully developing their programs and services.

To assist library staff with continuing education and lifelong learning, KDLA will produce several statewide publications including *Kentucky Public Library Newsletter, Trustee Training Tips (T3), SelectioNotes*, and *Kentucky Library News Digest.* These publications reach thousands of librarians, trustees, and their customers each year. Additional publications will be produced at the regional level, including calendars featuring library related events, and booklets containing library statistical information.

Outcome
Public library managers and trustees will be able to conduct an accurate and comprehensive evaluation of the status of their public library operations and services. Library staff will have the tools they need to increase their knowledge and improve their individual skills. Libraries will be able to develop and provide efficient and effective services to their patrons.

Key Project Output Targets
- 6 issues of *Public Library Newsletter*, 4 issues of *SelectioNotes,* 4 issues of *Trustee Training Tips* and 100 issues of *Kentucky Library News Digest* will be distributed to library managers and trustees in print or online.
- Regional consultants will make at least 1,000 site visits to public libraries to facilitate training, attend meetings, and assist libraries in developing library programs and services.

Key Project Outcome Targets

- At least 10 new libraries will evaluate their programs and services using the *Kentucky Public Library Standards* and apply for a Certificate of Library Standards Achievement.
- At least 75% of public library directors and trustees surveyed will report an increase in skills, understanding of library issues, and confidence in doing their jobs as a result of assistance provided by the regional consultants.

Project Documentation and Reporting

Regional consultants will submit detailed statistics on their activities. Surveys will be administered to determine the value of the services provided by the regional consultants to the public libraries. Survey responses will be used in developing future programs. The project monitor will submit a mid-year and final project status report.

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LSTA ANNUAL PROGRAM
KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES
FY 2008

Funds Requested: $ 185,000

Project # 3B

Project Title: Kentucky Talking Book Library

KDLA Project Monitor: Barbara Penegor

Needs Assessment: Public Library Services Forums

Secondary Needs Assessment: Public Library Services Forums

Number of Persons to be Served: 3,500

KDLA Based ☒   **Type of Libraries to be Served:** Public   **Subgrant** ☒

LSTA Purpose
Services for people having difficulty using a library

State Five Year Plan
Goal 3: Library Programming and Services

IMLS Primary Performance Category
Provide access to information, resources, and ideas

IMLS Secondary Performance Category
Enhance a lifetime of learning opportunities

Primary Users
People with special needs
Senior citizens

Primary Services
Information access and services
Outreach services

Start Date: 10/01/07   **End Date: 09/30/08**

Project Purpose

To provide free public library service to Kentuckians who are physically unable to read standard print because of visual or physical disabilities.

Needs Assessment

All Kentuckians should have access to reading materials through public libraries. Those who are blind or visually impaired cannot see traditional print books, and some with physical disabilities are unable to hold a book or turn the pages. In order for reading matter to be accessible to them, it must be offered in alternative formats, such as on cassette tape or in Braille.

According to the 2000 census and the Kentucky Office for the Blind, there are as many as 250,000 blind or visually disabled people in Kentucky who cannot read print. Most public libraries do not have the financial resources to provide adequate services to disabled patrons who have trouble reading materials in printed format. Factors such as cost, limited selection, equipment, transportation, and personalized service impact the services that can be accessed by special needs individuals.

Proposed Activities to Address Identified Need

The Kentucky Talking Book Library (KTBL), in cooperation with the National Library Service for the Blind and Physically Handicapped (NLS), will provide library service to patrons who cannot physically read print. This will include distributing books on special-format cassette tape and books in Braille, as well as the special cassette player and other equipment necessary for playback. All items will be mailed through the United States Postal Service as free matter for the Blind and Physically Handicapped. In addition to books, KTBL will provide magazines in special format and descriptive videos for the vision impaired. Patrons may also opt to receive a telephone newspaper-reading service, or to download Braille books and magazines from the Internet. Librarians and other staff will offer friendly, personalized service via telephone, email, U.S. Postal Service, and in person.

The basic component of KTBL service is mailing Braille and cassette books to patrons across the state. KTBL prints an average of 500 mail cards each day, with as many as 1,300 in a single day. These mail cards are printed on continuous tractor-fed paper stock, and they must be separated. This takes anywhere from 10 to 20 minutes each day. Funding will provide a piece of equipment called a burster, which will separate the individual cards, as well as trim off the tractor holes on the edges. This will allow staff to begin pulling and shipping books earlier, and will eliminate the repetitive strain caused by manually tearing the cards.

KTBL produces a quarterly newsletter to keep patrons up to date on library news and issues which affect them. There are approximately 30 patrons who prefer this newsletter in Braille so they can read it themselves. Currently, KTBL must send it to the Louisville Talking Book Library (LTBL) to be embossed. The purchase of an embosser will allow KTBL to emboss the Braille version in house, which will allow patrons to receive the newsletter faster, and will also enable KTBL to send letters to Braille patrons about available services.

NLS expects to begin introduction of a new digital talking book and player based on flash memory. This will be a proprietary system design for NLS to be used strictly by those enrolled

in the Talking Book program. It will have improved sound, ease of use, and durability over the current system. While the NLS will begin changing from cassette recordings to digital in 2008, a complete transition will take approximately 10 years. During that time, patrons will still be using cassette tapes, and KTBL will still need the ability to duplicate tapes and rewind them. Staff duplicate several hundred tapes a month to replace lost or damaged tapes, to produce new Talking Books, and to produce magazines and newsletters. As the current duplicators are in poor condition, KTBL will purchase a new Infonics duplicator which can duplicate 7 copies from a cassette master. In addition, an Infonics 8-station rewinder is necessary for rewinding cassette tapes.

Most of the available Talking Books are provided by the Library of Congress, but KTBL records books that are of local interest to Kentucky patrons. Funds will be used to purchase books to record for KDLA patrons. Two copies of each book are required—1 for the narrator, and 1 for a monitor. These books would not be available to patrons in an accessible format if they were not recorded on site.

Travel funds will be used to attend conferences and other events that draw senior citizens, people with vision problems, or those who work with them. Often, these events charge a fee to have a booth or display. KTBL will design and print brochures to be distributed at outreach events to assist in locating Kentuckians who qualify for services.

A portion of project funds will be distributed as grants to the Louisville Talking Book Library (LTBL) and the Northern Kentucky Talking Book Library (NKTBL).

LTBL provides research assistance and personalized technology instruction to its patrons, and conducts outreach activities to introduce new readers to its program. LTBL has several staff members and volunteers who are blind or have low vision. Additional accessibility technology is needed to accommodate them in their tasks, as well as aid patrons who visit the library. Software packages that magnify text or "read" aloud the text on a computer screen will be purchased. This will allow blind staff and patrons to use computer equipment just as the sighted population does.

One of the services offered at LTBL is individualized, one-on-one instructional services that teach computer skills to persons who are blind, visually impaired, or physically disabled. Talking Typer, a specialized software program that teaches keyboarding skills at the user's own pace, will be purchased. This software will be a great benefit to those disabled persons who want to use technology to increase their level of independence.

NKTBL will purchase five new computer workstations and associated software to allow staff to work more efficiently, with less downtime and lost data. One of these will have a built-in modem for Internet access and linking to the host library's network.

NKTBL will purchase a dedicated SQL server and necessary software to act as the NKTBL network control center. READS, the automated system designed by NLS for Talking Book Libraries, is designed to work with SQL server. With the introduction of the new Digital Talking

book format in 2008, it will be especially crucial that the library has the ability to fully utilize READS.

NKTBL prints 50-100 mail cards daily. A new mail card printer will be purchased to replace a 1984 vintage dot matrix model. Additionally, two ink jet printers will be purchased for staff use.

Through outreach activities, the NKTBL reaches out to groups, businesses, and agencies that serve the elderly or those with low vision. The library will purchase a portable laptop computer for PowerPoint presentations and instructional programs that promote the services of NKTBL and to introduce the new digital talking book players.

Supervisors of LTBL and NKTBL will attend a network conference in Houston, Texas, which will coincide with the introduction of the new Digital Talking Book. Attendees will gain the opportunity to learn the latest developments from NLS, as well as meet with colleagues from other talking book libraries to exchange ideas.

Outcome
Visually and physically disabled readers across Kentucky will have access to special-format books and other materials that will allow them to read for instruction, recreation, and companionship. Users will begin to receive a new digital talking book format that is easier to use and has better sound. Readers will be provided with Braille and cassette books/magazines and special cassette players. Braille readers will receive newsletters and correspondence in Braille, allowing them the independence to read to themselves. Users will have access to books of special interest to Kentuckians. Outreach activities and informative brochures will make more Kentuckians aware of this service, and will increase usage. Patrons will receive quarterly newsletters to stay informed, and catalogs from which to order reading materials. Library staff will stay abreast of trends and policies by attending a NLS-sponsored conference.

Key Project Output Targets
- Talking book libraries will serve at least 6,000 patrons.
- Talking book libraries will circulate at least 225,000 items, including at least 16,000 locally produced magazines and 850 descriptive videos and DVDs.
- Outreach staff will conduct or participate in at least 24 events.
- At least 1,400 playback machines will be distributed.
- KTBL will produce and distribute a quarterly newsletter.
- At least 9,200 cassette tapes will be duplicated.
- At least 150 out of state interlibrary loans will be processed.
- At least 50 new Kentucky titles will be recorded by staff or volunteers.
- Talking book libraries will add at least 500 new patrons to the service.
- Kentucky book title circulation will be double that of NLS titles.

Key Project Outcome Targets
- Registered Talking Book patrons will check out an average of twice as many materials per patron as registered public library cardholders.
- At least 70% of patrons surveyed will rate KTBL service as Very Good or Excellent.

- At least 70% of Braille readers will report that they are satisfied with the variety and quality of Braille materials available.
- At least 15% of newly registered talking book patrons will indicate they became aware of the talking book service through outreach events.
- The talking book program will improve the quality of life for patrons as evidenced by anecdotal information reported through surveys.

Project Documentation and Reporting

Usage statistics for the talking book program will be compared with per capita general library statistics in the *Statistical Report of Kentucky Public Libraries*. KTBL will survey patrons about their satisfaction with the program. Staff will collect anecdotal information about how the service has impacted patrons' lives. The project monitor will submit a mid-year and final project status report.

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LSTA ANNUAL PROGRAM
KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES
FY 2008

Funds Requested: $ 199,200

Project # 3C

Project Title: Children and Young Adult Programs Support

KDLA Project Monitor: Carol Baughman and Nikole Wolfe

Needs Assessment: Children and Youth Services Survey

Secondary Needs Assessment: Summer Reading Evaluation

Number of Persons to be Served: 325

KDLA Based ☒   **Type of Libraries to be Served:** Public   **Subgrant** ☐

LSTA Purpose
Services for lifelong learning

State Five Year Plan
Goal 3: Library Programming and Services

IMLS Primary Performance Category
Strengthen families and children

IMLS Secondary Performance Category
Enhance a lifetime of learning opportunities

Primary Users
Children
Library staff and volunteers
Young adults and teens

Primary Services
Education related services for children and teens
Information access and services

Start Date: 10/01/07   **End Date: 09/30/08**

Project Purpose
To provide statewide children and young adult library programming consultants to assist library personnel in developing and enhancing public library services for Kentuckians from birth through age eighteen.

Needs Assessment
Kentucky's public libraries need centralized support to provide developmentally appropriate, high quality public library collections and services for children from birth through age eighteen. Public librarians responded to a 2006 Survey for Evaluation and Planning of Services indicating their need for services including book discussion and program kits, training in children, teen and young adult library services, and advice on promoting youth programs.

Children and youth services librarians need skills and strategies to reach greater numbers of potential library users. The summer reading program, the most well attended library program directed at children and young adults, only reaches approximately 13% of Kentucky's children. This demonstrates the need for additional training and consultation to support librarians at the local level.

Proposed Activities to Address Identified Need
KDLA will employ two consultants specializing in services for children from birth through age eighteen. The consultants will:

- Provide training and consultation for individual librarians, for the regional children's services cooperatives, and for professional organizations.
- Coordinate statewide program development, including representing Kentucky in the Collaborative Summer Library Program.
- Produce bibliographies and exhibits of children and young adult books and make them available to the regional children's services cooperatives and to other groups of librarians, child care providers, and organizations concerned with children and teens.
- Produce an informational exhibit of the best illustrated children and young adult books of 2007 which will be available for review by regional children's services groups and other organizations.
- Create kits to support book discussion groups.
- Develop a web-based training manual for new librarians working with children and teens.
- Develop Kentucky library standards for service to children and teens.
- Seek relationships and partnerships with organizations concerned with children from birth through age eighteen, with literacy promotion, and with public library service.
- Administer federal grants to improve public library services for children from birth through age eighteen.

Outcome
Children and young adults and their families and caregivers will receive the benefit of high quality collections and developmentally appropriate public library services administered by well-trained librarians. The availability of materials and services will generate an increased number of satisfied users. Summer reading programs will stimulate literacy growth across the state.

Key Project Output Targets
- At least 200 librarians will attend summer reading workshops.
- Consultants will provide at least 12 training sessions throughout the state for library staff working with children's programs.
- One librarian from each of the twelve library regions will receive a scholarship to attend the 2008 McConnell Literature Conference.
- At least 95% of public libraries will sponsor summer reading programs, and at least 75% of those will register greater numbers of participants than in the previous year's program.
- At least ten new book kits for discussion groups will be created, and each kit will be checked out at least four times per year.
- An exhibit of the best illustrated children and young adult books of 2007 will be produced.
- Relationships will be developed and maintained with at least 8 organizations concerned with supporting reading or promoting public library services for children and young adults.
- A partnership promoting family literacy will be maintained with the Kentucky Humanities Council.
- At least one visit will be made to each library receiving a grant.
- Kentucky library standards for service to children and teens will be developed.
- A web-based training manual for new children's and teen librarians will be developed.

Key Project Outcome Targets
- At least 75% of librarians will report offering a greater number of programs for children from birth through age eighteen than in federal year 2007.
- At least 75% of librarians will report they believe their federal year 2008 programs were more developmentally appropriate than in federal year 2007.
- At least 75% of librarians will report positive participant responses to their new programs.
- At least 75% of librarians will report stable or improved attendance at their programs as compared to federal year 2007.
- At least 75% of librarians will report they believe there has been an increase in reading among children and young adults who use their libraries over federal year 2007.

Project Documentation and Reporting
The *Statistical Report of Kentucky Public Libraries* will be used to compare attendance numbers of library programs for children from birth through age eighteen in federal years 2007 and 2008. Surveys of librarians conducted will be used to measure the project outcomes. The department's regional consultants will provide informal appraisals of the impact of program promotions, training, and exhibits at libraries in their respective regions. Evaluation forms will be used to determine the effectiveness and additional needs of librarian training. The project monitor will submit a mid-year and final project status report.

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LSTA ANNUAL PROGRAM
KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES
FY 2008

Funds Requested: $ 40,000

Project # 3D

Project Title: Prime Time Family Reading Time®

KDLA Project Monitor: Carol Baughman

Needs Assessment: Children and Youth Services Survey

Secondary Needs Assessment: Summer Reading Evaluation

Number of Persons to be Served: 500

KDLA Based ☐   **Type of Libraries to be Served:** Public   **Subgrant** ☒

SUBGRANT INFORMATION
　　　　Library Name: Kentucky Humanities Council
　　　　Project Director: Kathleen Pool
　　　　Telephone Number: 859-257-5932
　　　　Fax Number: 859-257-5933
　　　　Email: kathleen.pool@uky.edu
　　　　Library Website Address: www.kyhumanities.org
　　　　Library Address: 206 East Maxwell Street, Lexington, KY 40508

LSTA Purpose
Services for lifelong learning

State Five Year Plan
Goal 3: Library Programming and Services

IMLS Primary Performance Category
Strengthen families and children

IMLS Secondary Performance Category
Enhance a lifetime of learning opportunities

Primary Users
Adults
Children

Primary Services
Education-related services for children and teens
Intergenerational programs
Literacy programs

Start Date: 10/01/07　　　　　　　　　　　　**End Date: 09/30/08**

Project Purpose
To help family groups discover the pleasures of reading together, discussing books, and using their public libraries through participation in *Prime Time Family Reading Time®* programs.

Needs Assessment
Numerous studies indicate that children tend to become good readers if they grow up in environments where books and reading are significant parts of daily family life. Over 200,000 Kentucky children live in families with incomes below the federal poverty threshold. Often these children are in homes where reading is not a priority. Kentucky's at risk children need multigenerational strategies to help them become strong, independent readers, and to encourage their acceptance of reading as a necessary skill, a lifelong activity, and a pleasure. Many parents of these children would also benefit from these strategies.

Evaluation statistics of all Kentucky *Prime Time* programs since 2002 have been collected. Most participating libraries have documented success with participating families. A large number of *Prime Time* libraries have requested the opportunity to participate in future programs because of the demand from participating families and because the librarians want to extend the experience to other families in their communities. The need exists to make this extraordinary book discussion program available to as many Kentucky libraries as possible.

Proposed Activities to Address Identified Need
Prime Time is a unique, intergenerational, six-week program of reading and discussion held in public libraries. Developed and sponsored by the Louisiana Endowment for the Humanities, the program features award-winning children's picture books that stimulate discussion about themes and problems encountered in everyday life. Each discussion is led by a storyteller and a humanities scholar. *Prime Time* is designed for at risk children aged six to ten along with their parents.

A noncompetitive grant will be awarded to the Kentucky Humanities Council to implement *Prime Time* projects in at least five public libraries. KDLA will work in partnership with the Kentucky Humanities Council to select participant libraries, organize training, make site visits, and evaluate the program.

Outcome
Prime Time participants at each selected library will report an increased level of comfort with, and enthusiasm about, reading and discussing books. Participating children will show a marked improvement in their reading skills and their parents will report increased awareness of the materials and services available at their public library.

Key Project Output Targets
- At least 5 Kentucky public libraries will sponsor *Prime Time* projects.
- Each participating library will enroll at least 15 child/parent pairs (total 30 individuals) in its program.
- Each participating library will report at least 80% retention of participants based on a comparison of attendance at the first and last *Prime Time* sessions.
- Each participating library will register 100% of participants for library cards.

Key Project Outcome Targets

- At least 50% of participating parents will report that their *Prime Time* experience improved the way they talk to their children.
- At least 75% of participants will report that their *Prime Time* experience helped them select more appropriate books for reading with their children.
- At least 50% of program participants will return to use public library services at least once within 6 months after the series of *Prime Time* programs.
- At each site, at least five individual participants who had not visited the library before attending *Prime Time* will be recognized by library staff as "regular library users" three months after participating in the program.

Project Documentation and Reporting

The Kentucky Humanities Council will submit quarterly reports and a final evaluation of the program. The project monitor will submit a mid-year and final project status report.

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LSTA ANNUAL PROGRAM
KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES
FY 2008

Funds Requested: $ 90,000

Project # 3E

Project Title: Tutor.com – Live Homework Help

KDLA Project Monitor: Carol Baughman

Needs Assessment: Children and Youth Services Survey

Secondary Needs Assessment: Summer Reading Evaluation

Number of Persons to be Served: To be determined

KDLA Based ☐   **Type of Libraries to be Served:** Public   **Subgrant** ☒

LSTA Purpose
Library technology, connectivity, and services

State Five Year Plan
Goal 3: Library Programming and Services

IMLS Primary Performance Category
Provide access to information, resources, and ideas

IMLS Secondary Performance Category
Strengthen families and children

Primary Users
Children
Young adults and teens

Primary Services
Education related services for children and teens
Information access and services

Start Date: 10/01/07   **End Date: 09/30/08**

Project Purpose
To provide high quality homework help to children and young adults through Internet access to Tutor.com.

Needs Assessment
Public librarians often attempt to serve children and youth who have homework assignments that require assistance the librarians themselves are not equipped to provide. In most Kentucky libraries, students needing homework help far outnumber the staff available to work with them. While librarians can assist students in some subjects, many librarians do not have the range of subject area expertise to competently respond to every student request. Kentucky public librarians need support for giving homework help to their patrons.

Overall, the response to the service has been very positive and the demand for live homework help is growing among public libraries, schools, and community colleges. Service from Tutor.com has been excellent, and librarians have especially praised their technical support. The need exists to make live homework help, or a comparable service, available to all public libraries.

Proposed Activities to Address Identified Need
KDLA will provide noncompetitive grants to selected libraries to assist them in contracting with Tutor.com. Tutor.com is an online tutoring service that contracts with public libraries nationwide to provide web-based services through which individual students work in live, real-time sessions with subject area tutors. Students and tutors will use tools for communicating, such as Instant Messenger, white board technology, and hot links to web sites related to the session topic. Tutors are trained teachers with special expertise in online instruction. After each session, students will be given the opportunity to evaluate the service using electronic survey forms.

Outcome
Libraries will improve their services to students who need homework help. Most students using Tutor.com will report satisfaction with the service. Students will gain greater knowledge of the resources and services offered by their public libraries.

Key Project Output Targets
- At least 15 public libraries will receive a grant for at least 50% funding for one year of live homework help through Tutor.com.
- Each participating library will provide at least 500 Live Homework Help sessions during the project year.
- A minimum of 30 students per participating library who do not have library cards on October 1, 2007 will register for them by the end of the project year.

Key Project Outcome Targets
- At least 80% of students using online homework help will report being glad the library offers the service.
- At least 80% of students using online homework help will report they would recommend the service to a friend.

- At least 80% of students using online homework help will report the service helped them complete their homework assignments.
- At least 80% of students using online homework help will report the service is helping them improve their grades.
- At least 80% of students using online homework help will report the service is helping them to be more confident with their school work.

Project Documentation and Reporting

Librarians in each participating library will document increased and improved services to students seeking homework help. Participating libraries will report their findings, experiences, and results on a quarterly basis and will submit final evaluations of the program by comparing before and after statistical data. Librarians will supply anecdotal and survey information regarding the program. The vendor will provide web-based reports with students' comments and satisfaction ratings. The project monitor will submit a mid-year and final project status report.

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LSTA ANNUAL PROGRAM
KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES
FY 2008

Funds Requested: $ 70,000

Project # 3F

Project Title: Library Programming

KDLA Project Monitor: Terry Manuel

Needs Assessment: Public Library Services Forums

Secondary Needs Assessment: Public Library Services Forums

Number of Persons to be Served: To be determined

KDLA Based ☐   **Type of Libraries to be Served:** Public   **Subgrant** ☒

LSTA Purpose
Services for lifelong learning

State Five Year Plan
Goal 3: Library Programming and Services

IMLS Primary Performance Category
Enhance a lifetime of learning opportunities

IMLS Secondary Performance Category
Strengthen families and children

Primary Users
Adults
Children
People with special needs

Primary Services
Continuing education for the public
Economic development
Literacy programs

Start Date: 10/01/07   **End Date: 09/30/08**

Project Purpose
To support and promote library programming in Kentucky's public libraries.

Needs Assessment
Libraries need financial assistance in developing and implementing programming appropriate to the needs of their communities. Due to limited available funds, public libraries often lack the resources to provide these programs to patrons of all ages. Historically, libraries have directed programming primarily toward children, however, adults also benefit from library programs.

Over 200,000 Kentucky children live in families with income levels below the federal poverty threshold, indicating a need for free and accessible programs to support their educational needs and encourage their personal development. Library programs supplement the efforts of families and schools in the educational process. In particular, Kentucky's at risk children and their families need multigenerational programs to help parents guide their children toward becoming strong, independent readers and to encourage their acceptance of reading as a necessary skill for everyday living.

Surveys and focus groups have also indicated the need for programs targeted at the adult population. While services for children have been escalating, few libraries have instituted programs aimed specifically at the adult and elderly populations. However, research has shown that members of the adult and elderly populations are beginning to request adult programming.

Proposed Activities to Address Identified Need
KDLA will provide competitive programming grants to public libraries. Libraries can use the funding for all types of programming for every age group. Libraries will be encouraged to support infants, school children, teenagers, adults, and senior citizens by providing targeted educational, informational, or recreational programming. Libraries will also be encouraged to develop community partnerships to increase the impact of their programming.

Outcome
Patrons of public libraries will have the opportunity to participate in programs which will benefit them in their daily lives. Participants will gain a greater knowledge of the services, collections, and other resources of the public library and will view the library as a community center.

Key Project Output Targets
- At least 7 grants will be offered.

Key Project Outcome Targets
- Libraries receiving grant assistance will be able to offer library programs that meet the needs of their communities.

Output and outcome targets specific to each library will be added after the grants are awarded.

Project Documentation and Reporting
Participating libraries will submit quarterly reports and a final evaluation of their programs. The project monitor will make random site visits to evaluate the progress of the programs being provided. The project monitor will submit a mid-year and final project status report.

LSTA ANNUAL PROGRAM
KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES
FY 2008

Funds Requested: $ 205,000

Project # 4A

Project Title: Continuing Education for Public Library Staff and Trustees

KDLA Project Monitor: Ron Critchfield

Needs Assessment: KDLA Training Needs Survey

Secondary Needs Assessment: Public Library Services Forums

Number of Persons to be Served: 2,000

KDLA Based ☒   **Type of Libraries to be Served:** Public   **Subgrant** ☐

LSTA Purpose
Services for lifelong learning

State Five Year Plan
Goal 4: Continuing Education and Professional Development

IMLS Primary Performance Category
Enhance a lifetime of learning opportunities

IMLS Secondary Performance Category
Provide tools for the future

Primary Users
Library staff and volunteers
Public library trustees

Primary Services
Library development
Staff development, education, and training

Start Date: 10/01/07   **End Date: 09/30/08**

Project Purpose
To provide library staff, trustees, and volunteers with training and continuing education opportunities that address the LSTA purposes.

Needs Assessment
Qualified librarians, informed library trustees, and trained library staff and volunteers are needed in order for libraries to meet the needs of their customers. As most libraries do not have the discretionary income to provide appropriate opportunities for on going staff training, KDLA recognizes its central role in providing training activities for these groups. Training and on going support are essential for developing a public library staff focused on continually improving library services in their communities.

Kentucky law requires librarians and library staff working with the public to be certified. Job positions dictate the minimum level of certification and formal education is the primary factor. Certification renewal is required every five years and continuing education is the chief source of renewal points. Public library trustees are another group in need of continuing education. Trustees come from different backgrounds and frequently need training and information on various duties and responsibilities to the library and the community they serve. Training in technology and other library related areas is consistently mentioned in survey responses as a priority for library staff and volunteers.

Proposed Activities to Address Identified Need
KDLA will sponsor a variety of events such as workshops, institutes, and conferences to meet the training needs of librarians, library staff and volunteers, and public library trustees. These events will be offered in several formats, including face to face and online. KDLA will employ a statewide continuing education consultant to develop and coordinate these events, supported by an administrative assistant.

Specific, one-day training opportunities throughout Kentucky will be offered based on the immediate needs of library personnel. Training opportunities specific to regional needs will be developed and provided by the continuing education consultant in cooperation with regional consultants. Librarians, library staff, and trustees may also elect to attend non-KDLA sponsored events or take courses related to their responsibilities. KDLA will also support tuition reimbursement for undergraduate and graduate work in library science. All continuing education events will support the six LSTA purposes.

Planned statewide programs and events include the following:

- **KPLA-KDLA Library Staff Retreat** – Through a partnership with the Kentucky Public Library Association (KPLA), KDLA will host three two-day retreats around Kentucky for library support staff. Library staff in non-supervisory positions will have the opportunity to interact with staff from other libraries and participate in relevant training sessions.
- **Public Library Institute** – This two-week intensive Institute will be geared towards new staff to learn about library programs and services. Topics will include technical and public services, children and adult services, reference, outreach, audiovisual, and other relevant topics. Students must commit to both weeks in order to get full continuing education credit.

- **Reference Skills and Services** – Reference skills instruction and information on services and resources are topics that must be frequently revisited. Multiple sessions of this workshop will be offered statewide.
- **Trustee Training Forums** – These forums will be developed with the intention of reaching a wide range of public library board members. They will address issues specific to trustees in the provision of library services and programs.
- **Widening Circles** – This three-day conference for public librarians serving children and teens will feature three-hour units of training on topics including, but not limited to, children and young adult literature, services to infants and toddlers, programming for multigenerational groups, and teen advisory boards. The conference will include time for peer learning experiences and a presentation of book exhibits.
- **Graduate Library School Tuition Reimbursement Grants** – This program was created to fill the need for qualified librarians in Kentucky. Funds will be available for full time public library employees to pursue library science graduate degrees by attending at least one class at any American Library Association (ALA) accredited graduate program in the country. Reimbursements will be made after the successful completion of classes, submission of final grades, and written report by each student.

The department is in the early stages of developing a Continuing Education Strategic Plan. This plan will focus on the education and certification levels of public library staff, an assessment of library staff and trustee training needs, and population trends in communities across Kentucky.

A continuing education calendar of events will be available on the KDLA website and all events will have online registration capabilities.

Outcome
Public librarians will be better able to anticipate and provide the services their customers need and want. Trustees, librarians, and library staff will meet colleagues from other institutions to share and learn from each other. Local programming and services will reflect the insights gained from the training opportunities and information exchange with others.

Key Project Output Targets
- At least 1,200 library personnel will participate in training and continuing education activities provided by KDLA.
- At least 20 public library staff members will receive tuition reimbursement.
- The number of visits on the continuing education calendar will increase by 15% over federal year 2007.

Key Project Outcome Targets
- At least 75% of program participants will relate they gained at least one new skill or enhanced their present skills to help them more effectively serve their library customers.
- The number of librarians in Kentucky with ALA accredited Master of Library Science degrees will increase over federal year 2007.

Project Documentation and Reporting
Evaluations will be conducted following each event to collect comments on how the information helped them to meet the needs of their customer, the extent and practicalities of knowledge gained, and their evaluation of the presenter and location. The project monitor will submit a mid-year and final project status report.

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Funds Requested: $ 80,000

Project # 4B

Project Title: Continuing Education for KDLA Staff

KDLA Project Monitor: Christie Robinson

Needs Assessment: Public Library Services Forums

Secondary Needs Assessment: LSTA Five-Year Plan Evaluation

Number of Persons to be Served: 150

KDLA Based ☒   **Type of Libraries to be Served:** Public   **Subgrant** ☐

LSTA Purpose
Library technology, connectivity, and services

State Five Year Plan
Goal 4: Continuing Education and Professional Development

IMLS Primary Performance Category
Provide access to information, resources, and ideas

IMLS Secondary Performance Category
Provide tools for the future

Primary Users
Adults

Primary Services
Staff development, education, and training

Start Date: 10/01/07   **End Date: 09/30/08**

Project Purpose
To provide opportunities for training, continuing education, seminars, and higher education to assist KDLA staff in improving their skills and knowledge in order to more effectively assist patrons and libraries in meeting their needs.

Needs Assessment
As the State Library Administrative Agency in Kentucky, KDLA needs a trained, well-informed, well-prepared, and stable workforce to support and provide library services customers need and desire. KDLA serves as the central information resource for libraries across Kentucky, state government employees, and citizens.

Proposed Activities to Address Identified Need
KDLA is committed to having a trained and well-prepared workforce. Through promotional materials, email notifications, and announcements in meetings, staff will be encouraged to participate in training and continuing education events. Funds will be allocated for external training instruction, online courses, conferences, seminars, forums, and workshops including travel expenses. Videos, CDs, DVDs, and manuals will be purchased for frontline self-instruction. Speakers and facilitators will be obtained to provide programs at the central KDLA office for all employees.

All continuing education opportunities provided by this program will support the six LSTA purposes.

Outcome
KDLA staff will be better equipped to meet their customers' needs. Customers will be satisfied with the programs and services provided by KDLA staff.

Key Project Output Targets
- At least 70% of employees will attend one or more continuing education or training sessions.
- At the conclusion of the project, managers will be provided with a listing of employees and their training for the year.

Key Project Outcome Targets
- At least 65% of staff will indicate they are better equipped to do their job and serve their customers.
- Local library personnel, state government employees, and citizens will indicate that KDLA staff is knowledgeable and helpful.

Project Documentation and Reporting
Testimonials and interviews will be used to gather anecdotal feedback to determine the impact of training and continuing education. The project monitor will submit mid-year and final project status reports.

LSTA Administration

The Kentucky Department for Libraries and Archives (KDLA) is the State Library Administrative Agency responsible for the administration of Library Services and Technology Act (LSTA) funds. As such, KDLA will comply with the federal share and maintenance of effort levels described in SEC.223 of the LSTA, and will not use more than 4% of its allotted funds on administrative costs for this program.   The LSTA programs and regulations will be administered, supervised, and monitored under this project. Administrative funds will be used to support operational expenses and staff to sufficiently administer the statewide program, State Advisory Council on Libraries activities, and statewide planning.

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2008 Budget Summary

Project #	Project Name	Project Budget
1A	Kentucky Union List of Serials (KULS)	$154,300
1B	Kentucky Guide Program	64,100
1C	Archival Finding Aid Conversion	10,000
1D	Collection Access and Management	95,000
1E	State Library User Services	308,000
1F	Support for Library Consortia	445,700
1F-A	Support for Library Consortia: Gates Grant Match	25,000
1F-B	Support for Library Consortia: Virtual Reference	103,700
2A	Technology Support for Public Libraries	107,600
2B	Library Automation	120,000
2B-A	Planning for Automation Subgrants	10,000
2C	Library Innovation	40,000
2D	Library Assistive Technology	20,000
2E	Information Technology Infrastructure Support	371,900
2F	Telecommunication Services Support	62,900
3A	Regional Consultants Support	87,000
3B	Kentucky Talking Book Library	185,000
3C	Children and Young Adult Programs Support	199,200
3D	Prime Time Family Reading Time®	40,000
3E	Tutor.com - Live Homework Help	90,000
3F	Library Programming	70,000
4A	Continuing Education for Public Library Staff and Trustees	205,000
4B	Continuing Education for KDLA Staff	80,000
ADM	LSTA Administration	60,000
	Total	**$2,954,400**